

**Wayne State University Pharmacology Ph.D. Program:  
Report on Doctoral Dissertation Committee Meeting**

This form is to be completed by the student's Doctoral Committee immediately following the meeting. Upon completion, the document should be forwarded to the Department's Graduate Officer. A copy will also be provided to the student.

Student's name: \_\_\_\_\_ Adviser: \_\_\_\_\_

Date, Time, and Place of meeting: \_\_\_\_\_

1. Members of dissertation committee present: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If any committee members were absent, how did the student gain their input (e.g. by meeting with them beforehand or through provision of written comments on material)? \_\_\_\_\_  
\_\_\_\_\_

2. On what date did the student provide the committee members with progress material? \_\_\_\_\_  
Specific comments on the quality of the written progress material provided: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. How long did the meeting last? \_\_\_\_\_  
Specific comments on the quality of the oral presentation and the discussion (e.g. knowledge of the field, organization and integration of material, data interpretation and analysis, communication skills.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are there any specific areas in which significant improvements either have occurred or still need to occur? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. When should the next meeting be scheduled (maximum time: 6 months)? \_\_\_\_\_

5. What are the specific goals for the next research period? (Use back of page as needed.)

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6. Are there any other recommendations for the student's progress (e.g. increased involvement in research design or literature awareness, more faculty consultation, initiation of search for post-doctoral position)? \_\_\_\_\_

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[Use back of sheet(s) as necessary to continue any item or for any other information.]

Adviser signature: \_\_\_\_\_

Date: \_\_\_\_\_

Committee Member Signatures:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student signature: \_\_\_\_\_